



Stewardship – Responsibility - Innovation

Title: Forestry Project Manager

Purpose: The Forestry Project Manager is available to lead the Fire Safe and Fuels Reduction Team. This role is to support the fire safety and forest stewardship initiatives of the Sierra Resource Conservation District. The position requires that the chosen applicant demonstrates the District's core values as well as organizational abilities, attention to detail and is a great communicator. The District serves local landowners in resource conservation for Eastern Fresno County.

Responsibilities/Duties:

Field Duties: Responsibilities include coordinating all design matters relating to projects and managing Vegetation Management Operations. Work to ensure that the multi-disciplinary teams that give technical support or implement projects; teammates, contractors, hand crews and volunteers, work together smoothly, ensuring that timelines are met so that project deliverables are met in full and on time. Responsible for forestry practice implementation and inspection of forestry and watershed projects for local landowners in eastern Fresno County. Conduct Land Management Plans, Conduct site visits, Attend community related events. Collect data and Create field maps using ESRI based applications. Manage and support forestry team with Firewise Community projects and workday events. Manage and run fuels reduction equipment. Tool and vehicle maintenance, Provide Safety Supervision.

Administrative duties: Act as a Liaison to establish and/or maintain mutually beneficial working relationships with aligned agencies, organizations, contractors, landowners, and other entities to provide relevant expertise and technical or financial assistance. Represent Sierra RCD at public meetings, and occasionally make presentations on the work of Sierra RCD at events and workshops; and provide regular detailed updates to Program Manager and Senior Staff on progress, challenges, and successes. Upload, format, and deliver Property Assessment Reports to landowners. Track and report vegetation management documentation and numbers. Track and report contractor and volunteer numbers and hours. Participate in team and project planning. Landowner communication and scheduling. Project check-in summaries. Assist with Environmental documentation and Contracts. Work closely with senior staff to document grant deliverables, project timelines and milestones.

Essential Education and Experience:

- Bachelor's degree, or equivalent professional experience, in forestry, natural resource management, water resources, resource conservation, environmental sciences, or related fields. Related associate's degree may be considered.
- Experience in a leadership role on project management.
- Ability to work independently, or with a team, multi-task, and prioritize in a dynamic work environment.

- Experience handling and/or working with fuels reduction equipment, chainsaws, woodchippers, and trailers.
- Working directly with the public, land managers, and other forestry and environmental professionals, organizations, and stakeholders.
- Proficiency with MS Office, excel, word processing, and outlook.
- Reliable Transportation

Desirable Qualifications:

- Understanding of the forestry industry and culture of eastern Fresno County's foothills and mountainous areas.
- Identification of trees, plants, and native species.
- Demonstrated ability to work with landowners on providing recommendations and services for land management or conservation.
- Environmental Certifications.
- Ability to understand and depict topography on maps and in the field.
- GIS Knowledge.
- Ability and desire to work outside.
- Interest or experience in prescribed fire

Reports to: Chelsea Hutchens, Forestry and Watershed Programs Manager

Commitment: Starting between \$25.00-\$27.00 per hour – or higher with experience and desired qualifications. This is a full-time position. Flexible schedule, weekly staff meeting, occasional Saturdays/weekend commitments.

Benefits: Qualifying Paid Vacation, Medical, Mileage, Sick Pay, and Holidays. District Vehicle Use. Registered Professional Forester Apprenticeship Program.

This position qualifies for enrollment in the Sierra RCD Forester Apprenticeship Program. Employees can expect to be trained or begin learning Forest Practice Rules and Laws, write Fire Risk Evaluations and Land Management Plans, knowledge of rare and endangered species protections, knowledge of common forest insects and diseases found in Southern Sierra. Additionally, the ability to conduct forest inventory and fuel loading assessments, knowledge of California Environmental Quality Act and the ability to prepare those documents, and professionally interact with landowners, consultants and other government officials, ability to write and administrate contracts.