



*Stewardship – Responsibility – Innovation*

## **Job Description: Forestry Project Manager**

### **Position Details**

- Full-time | \$25.00–\$27.00/hour (DOE; higher with experience)
- Flexible schedule | Weekly staff meetings | Occasional weekends
- Reports to: Chelsea Hutchens, Forestry and Watershed Programs Manager

### **Position Summary:**

The Forestry Project Manager leads the Fire Safe and Fuels Reduction Team to support fire safety and forest stewardship initiatives of the Sierra Resource Conservation District (SRCD). SRCD works with local landowners to implement resource conservation strategies throughout Eastern Fresno County. The ideal candidate will demonstrate strong organizational skills, attention to detail, and excellent communication aligned with SRCD's core values.

### **Primary Responsibilities/Duties:**

- Coordinate vegetation management operations and forestry practice implementation
- Lead multi-disciplinary teams including staff, contractors, crews, and volunteers
- Conduct land management plans, site visits, and attend public events
- Support Firewise communities, field workdays, and project outreach
- Operate fuels reduction equipment; maintain tools and vehicles
- Ensure safety practices in the field and provide technical oversight
- Use ESRI tools to create maps and collect field data
- Upload and distribute landowner reports; track and report deliverables and outcomes
- Communicate with landowners, schedule visits, and summarize project progress
- Support grant documentation, environmental compliance, and contract administration
- Represent SRCD in meetings, workshops, and with agency partners

### **Essential Qualifications**

- Bachelor's degree or equivalent experience in forestry, conservation, or related field
- Proven leadership in project management
- Skilled with fuels reduction equipment (chainsaws, chippers, trailers)
- Comfortable working with the public and agency partners
- Proficient in MS Office (Word, Excel, Outlook)
- Ability to work independently and in a team; multitask in dynamic settings
- Reliable transportation required
- Supervising field crews, contractors, and volunteers

## Desirable Qualifications

- Experience with woodchippers, chainsaws, and field equipment operation
- Chainsaw certification (S-212) and Red Card (wildland fire qualification)
- GIS proficiency; experience with CEQA and prescribed fire
- Environmental certifications and forestry inventory knowledge
- Native species ID and topographic map interpretation
- Familiarity with Eastern Fresno County's forest culture and terrain
- Grant writing and budget tracking for conservation projects

## Benefits

- Paid vacation, sick time, holidays, and mileage reimbursement
- District vehicle use and Forester Apprenticeship Program eligibility
- On-the-job training in Forest Practice Rules, CEQA, FREs, and Land Management Plans
- Exposure to forest insects, diseases, and endangered species protocols
- Professional development in contracts, agency collaboration, and field leadership

## To Apply:

Please submit a resume and brief statement of interest to:

Chelsea Hutchens

Forestry and Watershed Program Manager

Sierra Resource Conservation District

Email: [chutchens@sierrarc.com](mailto:chutchens@sierrarc.com)

Subject: Job Description\_Last Name\_Resume