

## Meeting Minutes

- I. Call to Order** *President*
- A. Pledge of Allegiance
- B. Director Roll Call  
Pete Lassotovitch, Alan Fry, Matt Hurley, Joe Denham (Online)
- C. Introduction of Guests  
Kelly Kucharski (SRCD), Chelsea Hutchens (SRCD), Katie Dupras (SRCD), Daisy Guzman (SRCD), Tanner Michaelson (SRCD), John Heywood (IP Funding Advisors), Donald Dukleth, Jessie Kanter (SRCD), Erasmo Viveros (CSDA), Sokmarly In (SRCD), Vanessa Ryan (Tri Counties Bank), Dannamarie Acevedo Velazquez (NRCS)
- D. Core Values: Stewardship, Responsibility, Innovation *Manager*
- II. Approval of Minutes from January 2026 (A)** *President*
- Director Hurley motioned to approve the January minutes, Director Fry seconded the motion. All those present voted in favor and motion passed unanimously.**
- III. Public Comment for any item not on the agenda (No action can be taken)**
- Director Hurley commented that there will be a San Joaquin Valley Region meeting for RCD's on Wednesday February 25th at 2:30pm if guests would like to join.
- IV. Partner Reports (I)**
- A. NRCS Report  
The NRCS office gave an update on their applications and notified SRCD that applications are going through late March to be approved.
- V. SRCD Board Action Items and Discussion Topics: (I) Info / (A) Action**
- A. Projects and Programs  
(F/W – Forestry, C/I – Collective Impact, A/R – Agriculture, ASG – Alignment Strategies Group)
- 1) Collective Impact Program Presentation (I) *CI Manager*  
The Collective Impact Program presentation gave an overview of the purpose, projects, activities, staffing, and funding in the last year. The presentation also provided an accountability report for what was projected to be completed and projects that closed out and were newly funded. There are currently 16 grants funding Collective Impact as of this year with a value of about 2 million. Projects include disaster resilience, emergency preparedness, watershed projects, habitat restoration, volunteer programming, outdoor learning, and intern and youth development.
- 2) CAL FIRE, Agriculture Technology Innovation Partnership, UC Agriculture and Natural Resources “California Wood Products Innovation Campuses: A Replicable Model to Promote Bioeconomy Industry Clusters” (I) *Bioeconomy Advisor*  
SRCD will be moving the presentation to another meeting for time purposes.
- 3) Valley Public Broadcasting Service – American Grown: My Job Depends on Ag – Creek Fire Five Years Later Part 1 (I)  
Director Joe Denham had the District connected with Valley Public Broadcasting to be included in a documentary that speaks about the Creek Fire and aftermath. Both Director Joe Denham and District Manager Kelly Kucharski were featured in the documentary.
- B. Financial Management
- 1) Presentation on California State Special District’s Working Capital Financing Program (I) *Guest*

Vanessa Ryan is from Tri Counties Bank and works in partnership with the California Special Districts Association to provide loans to special districts like SRCD. She was invited to present more information to the Board. The Board was able to gain insight into what a one-year tax revenue anticipation note was and have a discussion on how to move forward.

- 2) Financial Reports: AR Aging 01/31/2026, AP Aging 01/31/2026, Balance Sheet FY 25-26 *Controller*  
01/31/2026, Cash Flow Projection **(I)**

Financial Controller, Sokmarly In, was present to review the months financials with the Board. In the AP report review it was noted that 68% of the bills listed were paid for and the 32% of unpaid bills amounting to around \$141,000. In the Cash Flow Projection report for this month, advances were included per the request of the board on last month's meeting. The District Manager did note that the district does need some help with cash flow since some grant reimbursements have been taking longer than expected to arrive. This ties into the recent search for a working capital loan.

- 3) Review and Approve Draft SRCD Operating Reserve and Working Capital Policy **(I/A)** *Controller*

The District is looking for approval to further explore the CSDA financing program. In addition, they would also like approval to explore other options. District Consultant, John Heywood, will be discussing some options with District Manager.

***Director Hurley motioned to approve the plan to further explore the CSDA financial program option and other loan options as well, Director Fry seconded the motion. All present voted in favor and motion passed unanimously. (3-0-1)***

#### C. Board of Directors

- 1) Brown Act Update SB 707 **(I)** *Guest*  
*This item was moved for next month's Board Meeting.*
- 2) Long Range Plan 2025-2030 Adoption **(A)** *District Manager*  
*No motion for approval was made. This item was moved to next month's meeting*
- 3) California Association of RCD's Election – Vote for SRCD Mail-In Ballot **(A)** *District Manager*  
The board of directors agreed with the suggestions the district manager made for the ballot. The only edit to be made was to change all abstained votes to "No" votes. Director Matt Hurley mentioned the importance of stating a Yes or No vote instead of abstaining entirely on the ballot.  
***Director Fry motioned to approve the CARCD ballot, Director Lassotovitch seconded the motion. All present voted in favor and motion passed unanimously. (3-0-1)***
- 4) Nomination of Donald Dukleth as SRCD Board of Directors Candidate to *District Manager*  
Fresno County Board of Supervisors **(A)**  
***Director Lassotovitch nominated Donald Dukleth to serve as a board of director for Sierra RCD, Director Hurley seconded the motion. All present voted in favor and motion passed unanimously (3-0-1)***
- 5) Closed Session: District Manager Compensation Review **(A)** *President*  
*Closed session review was moved to next month's meeting*

#### VI. Adjournment – Next Meeting: March 23, 2026 3pm-5pm Location TBD

To make changes/additions/corrections please email: Daisy Guzman [dguzman@sierrarc.com](mailto:dguzman@sierrarc.com)