MONTHLY BOARD MEETING

Monday, August 24th, 2026, 3:00 pm to 5:00 pm

Sierra National Forest – 1600 Tollhouse, Clovis, CA & Via MS Teams

Meeting Minutes

I. Call to Order *President*

A. Pledge of Allegiance

B. Director Roll Call

Alan Fry, Matt Hurley, Donald Dukleth

C. Introduction of Guests

Chelsea Hutchens, Sokmarly In, Kelly Kucharski, Richard Romero, Daisy Guzman (SRCD)

Donald Griffith (consultant), Kirby Molen (consultant), Michael Miller (unknown), Lien Uyen (NRCS)

D. Core Values: Stewardship, Responsibility, Innovation (video)

II. Approval of Minutes from July 2026 (A) *President*

The Board of Directors gave notes to make edits to the meeting minutes. Director Hurley mentioned adding the motion to approve the financial reports on July's minutes.

Director Fry made a motion to approve the July meeting minutes as amended, Director Hurley seconded the motion. All present voted in favor and motion passed unanimously. (3-0-2)

III. Public Comment for any item not on the agenda (No action can be taken)

IV. Partner Reports (I)

A. NRCS

Lien Uyen filled in for Erwin Duenas to give NRCS report.

V. SRCD Board Action Items and Discussion Topics: (I) Info / (A) Action

A. Financial Management

1) Financial Reports: AR Aging, AP Aging, Balance Sheet, Profit and Loss, FY2026 Budget to Actuals Overview **(I)** *Controller*

Financial Controller, Sokmarly In, reviewed the financial reports with the board of directors. They reviewed the Budget to Actuals for the close of the FY 2025-2026.

Kelly Kucharski announced that the District will be hiring a bookkeeper to help the financial controller stay up to date on invoicing.

2) (R3-2026) Board Resolution for Engaging in a Section 218 Agreement with Social Security Administration **(A)**

After researching social security and retirement plans, Kelly Kucharski presented the board with a resolution to engage in a section 218 agreement. This would allow for the District to keep paying social security while adopting an additional retirement plan in the future.

Director Dukleth motioned to approve the 218 agreement resolution, Director Fry seconded the motion. There was 2 votes in favor and 1 vote opposed. The motion passed by majority vote. (2-1-2)

3) (R7-2026) Resolution to Open Accounts with Tri Counties Bank and Designate Signatories **(A)**

Kelly Kucharski sought resolution approval to open an account with Tri Counties Bank with a list of designated signatories. The signatories include the District Manager, Board President, and Board Secretary/Treasurer. These roles are currently filled by Kelly Kucharski as District Manager, Pete Lassotovitch as Board President, and Alan Fry as Treasurer/Secretary.

The Directors would like the resolution to specify that signatories are also authorized to execute documents on behalf of the District.

Director Hurley moved to approve the resolution with edits, Director Dukleth seconded the motion. All present voted in favor and motion passed unanimously. (3-0-2)

4) Motion to Approve Designated Signatories with Community West Bank and Columbia Bank accounts **(A)**

District Manager noted that the signatories need to be updated across all bank accounts. Kelly presented the changes requested for each bank account. The changes for the Community West Bank Accounts are to remove Karin Roux and Tanner Michaelson. The change for Columbia Bank Accounts is to remove Karin Roux. Director Hurley mentioned

that banks usually ask for approved resolutions for designated signatory changes and that the banks will want more than a motion and meeting minutes to approve the changes. The board requested that the resolutions are in the same format as Resolution 07 but listing each bank as a separate resolution. There will be 4 resolutions in total, one for Tri Counties Bank, one for Community West Bank, one for Columbia Bank, and one for California CLASS. All District accounts will have the same designated signatories of District Manager, Board President, Board Treasurer/Secretary. These roles are currently filled by Kelly Kucharski as District Manager, Pete Lassotovitch as Board President, and Alan Fry as Treasurer/Secretary. The proposed changes therefore also include adding the District President, Pete Lassotovitch, to the Columbia Bank Accounts, Community West Bank Accounts, California CLASS accounts, and the Tri-Counties Bank accounts.

Director Hurley motioned to approve resolutions for each bank account as described and approve the Manager's requested changes for designated signatories. Director Dukleth seconded the motion. All present voted in favor and motion passed unanimously (3-0-2)

5) Special Board Meeting Request for Advancing Retirement Plan and Loan Program **(I)**

The board provided their earliest availability to hold a special board meeting. The special meeting on August 31st will be to approve the minutes and resolutions needed to move things forward before the upcoming regular board meeting.

B. Projects and Programs *Manager*

(F/W – Forestry, C/I – Collective Impact, A/R – Agriculture, ASG – Alignment Strategies Group)

6) Motion to approve the California Environmental Quality Act Notice of Exemption for Habitat Restoration and Enhancement at China Creek Park **(A)**

Director Dukleth suggested that Kelly adds the parcel number or total acreage of the park instead of a coordinate.

Director Dukleth motioned to approve the NOE after suggested edits are made, Director Hurley seconded the motion. All present voted in favor and motion passed unanimously. (3-0-2)

7) (R-4 2026) Resolution to Adopt Conservation Easement Policies for Easement Alterations, Monitoring, and Enforcement **(A)**

The District Manager presented the policies for approval so that the district is eligible to receive land acquisition funding for conservation from the State. Kelly, also provided the board of directors with the conservation easement the district already has.

Director Dukleth motioned to approve the Conservation Easement Policies, Director Fry seconded the motion. There were 2 votes in favor and 1 vote opposed, motion passed by majority votes. (2-1-2)

8) Fresno State Partnership with Gasifier and Power Panel for Education and Demonstration **(I)**

Fresno State signed a procurement loan agreement to use Sierra RCDs equipment for educational purposes. The equipment has been moved to Fresno States property for demonstration and educational use.

9) F/W Kaiser East Project Implementation **(I)**

Kirby Molen is the consultant working with the District and will oversee implementation of the Kaiser East project once bidders are finalized. He was in attendance to give an update and answer any questions the board had. Topics discussed were the safety of species, innovation for biomass usage, and extension of the project timeline.

10) A/R San Joaquin River Conservancy Grazing Project **(I)**

The District is involved with the grazing project that has 600-700 sheep at San Joaquin River Conservancy parks.

11) ASG Training Fresno Fire Department with Reedley College **(I)**

The ASG crew has been conducting training for the Fresno Fire department with Reedley College. They have received great reviews on the training received.

12) C/I Outdoor Equity El Dorado to Tamarack Camp **(I)**

The Outdoor Equity Collective Impact Program took the El Dorado group to Tamarack Camp for a weekend.

13) Grant Proposals Report **(I)**

Kelly Kucharski gave a report on grant proposals that have been submitted through the years. She showed the growth comparison on proposals submitted in 2024 to 2025. It also showed the approval rate for each year.

VI. Adjournment – Next Meeting: September 28th, 2026 3pm-5pm Location TBD

To make changes/additions/corrections please email: Daisy Guzman dguzman@sierrarcd.com